

# 82 Job Opportunities at Tanzania Posts Corporation (TPC)

- **Total Opportunities:** 82 volunteering posts across 24 specific role titles
- **Duration:** 1 year (focused on skills acquisition and professional experience)
- **Locations:** TPC Headquarters (Dar es Salaam), Mwanza, Dodoma, Arusha, Mara, Katavi, Tabora, Singida, Njombe, Kigoma, Rukwa, Morogoro, Mtwara, Mzizima, Zanzibar, Geita
- **Application Deadline:** October 2, 2026

Tanzania Posts Corporation (TPC) was established by the Act of Parliament No.19 of 1993 and became operational on 1st January 1994 after the dissolution of the Tanzania Posts and Telecommunications Corporation by the end of December 1993.

## Breakdown of Volunteering Roles

- **ICT Officer II – Network Admin (3 Posts – HQ & Mwanza)**
  - *Requirements:* Bachelor's Degree in IT, Computer Science, Software/Network Engineering, Cyber Security, or related fields.
- **ICT Officer II – Programmer (3 Posts – HQ)**
  - *Requirements:* Bachelor's Degree in IT, Computer Science, Software Engineering, Cyber Security, or related fields.
- **Marketing Officer II – Sales (33 Posts – Various Regions)**
  - *Requirements:* Bachelor's Degree or Advanced Diploma in Marketing, Entrepreneurship, or Commerce.
- **Postal Officer II (12 Posts – Dar es Salaam & Mara)**
  - *Requirements:* Bachelor's Degree or Advanced Diploma in Marketing, Economics, Logistics, HR, IT, Public Admin, or related fields.
- **Public Relations Officer II (4 Posts – HQ & Mara)**
  - *Requirements:* Bachelor's Degree or Advanced Diploma in PR, Journalism, Mass Communication, or Graphic Design.
- **Human Resource Officer II (2 Posts – Dar es Salaam & Mzizima)**
  - *Requirements:* Bachelor's Degree in HR, Public Administration, or Industrial Relations.
- **Accounts Officer II (2 Posts – HQ & Mwanza)**
  - *Requirements:* Bachelor's Degree or Advanced Diploma in Accountancy, Finance, or NBAA Module D certificate.
- **Transport Officer II (2 Posts – HQ)**

- *Requirements:* Bachelor's Degree in Transport Management or Logistics Management.
- **Estate Officer II (4 Posts – HQ)**
  - *Requirements:* Bachelor's Degree in Valuation, Land Management, or Real Estate Finance.
- **Quantity Surveyor II (1 Post – HQ)**
  - *Requirements:* Bachelor's Degree in Building Economics or Quantity Surveying. Must be registered by AQRB under the graduate category.
- **Architect II (1 Post – HQ)**
  - *Requirements:* Bachelor's Degree in Architecture or Interior Design. Must be registered by AQRB under the graduate category.
- **Engineer II (3 Posts – HQ)**
  - *Requirements:* Bachelor's Degree in Civil, Electrical, or Chemical Processing Engineering. Must be registered by ERB under the graduate category.
- **Procurement Officer II (3 Posts – HQ)**
  - *Requirements:* Bachelor's Degree in Procurement, Logistics, or PSPTB Professional Level III. Must be registered by PSPTB as a Graduate Procurement Professional.
- **Digital Marketing, Content & Product Performance Specialist (1 Post – HQ)**
  - *Requirements:* Degree or Diploma in Digital Marketing, IT, or Communications. Experience in social media, SEO, paid ads, and analytics required.
- **Partnerships & Cross-Border Trade Officer (1 Post – HQ)**
  - *Requirements:* Bachelor's Degree in Business, Economics, or Logistics. Basic Mandarin proficiency and international exposure are added advantages.
- **Origination & JV Structuring Officer (1 Post – HQ)**
  - *Requirements:* Bachelor's Degree in Finance, Law, Project Management, or Investment. Requires financial modeling and contract literacy.
- **Fulfilment & Logistics Officer II (1 Post – HQ)**
  - *Requirements:* Bachelor's Degree in Logistics, Supply Chain, Warehousing, or Transport.
- **Insurance & Agency Services Officer II (1 Post – HQ)**
  - *Requirements:* Bachelor's Degree in Insurance or Finance. Requires at least 3 years of relevant supervisory experience; professional insurance certification preferred. 82 Volunteering Vacancies
- **Bancassurance Claim Officer II (1 Post – HQ)**
  - *Requirements:* Degree or Diploma in Insurance, Risk Management, or Finance. Requires claims-handling experience.
- **Bancassurance Business Development Officer II (1 Post – HQ)**

- *Requirements:* Degree or Diploma in Marketing, Insurance, or Finance. Requires proven insurance/bancassurance field sales experience.
- **General Agency Services & Shops Officer II (1 Post – HQ)**
  - *Requirements:* Degree or Diploma in Retail Management, Business, or Marketing. Requires commercial, stock, and cash reconciliation experience.
- **Remittance, Payments & pPay Officer II (1 Post – HQ)**
  - *Requirements:* Degree or Diploma in Banking, ICT, Finance, or Engineering. Requires experience in payment operations and mobile money.
- **Business Analyst – Digital Financial Services Officer II (1 Post – HQ)**
  - *Requirements:* Bachelor's Degree in Economics, Statistics, Business Analytics, or Finance. Advanced Excel and BI reporting experience preferred.
- **Credit Officer II (1 Post – HQ)**
  - *Requirements:* Degree or Diploma in Finance, Banking, or Accounting. Requires experience in credit appraisal and loan recovery processes.

## General Application Conditions

1. **Citizenship & Age:** Must be a Tanzanian citizen aged between 18 and 35 years.
2. **Employment History:** Must **not** have been previously employed by any Public Institution since graduation.
3. **Guarantors & Local Intro:** Requires **two (2) Public Servant guarantors** and an official introduction letter from your Village/Street Executive Officer (WEO/MTAA).
4. **Required Attachments:**
  - Signed application letter (Swahili or English).
  - Up-to-date CV with reliable contacts.
  - Certified copies of academic certificates, transcripts, and birth certificate.
  - Copy of NIDA Card.
  - Professional board registrations (where applicable for Engineers, QS, Architects, Procurement Officers).
  - TCU equivalency/GPA calculation certificates for foreign qualifications.
5. **Excluded Documents:** Testimonials, Provisional Results, Result Slips, or Statements of Results will **not** be accepted.

# How to Apply

Address your signed application letter and physical documents to:

**THE POSTMASTER GENERAL**

**TANZANIA POSTS CORPORATION**

**GHANA/OHIO STREET, P.O. BOX 9551**

**DAR ES SALAAM**

- **Submission Method:** All applications **MUST** be sent via **EMS** (Express Mail Service) to arrive on or before **October 2, 2026**.